



Job Title: Government Affairs Manager

Employment Type: Full-Time

Location: Remote (Washington, DC area preferred)

Overview

Reporting to the Policy Director, the Government Affairs Manager will support AMERIPEN's legislative and regulatory advocacy efforts, shaping packaging and packaging-related policies at both the state and federal levels. This dynamic role provides the opportunity to help implement strategic policy initiatives, coordinate member engagement on policy issues, and strengthen AMERIPEN's position as the authoritative voice for packaging policy in the U.S.

About Us

AMERIPEN – the American Institute for Packaging and the Environment – represents the entire packaging value chain, advocating for responsible packaging policies that drive meaningful progress in packaging sustainability while supporting industry growth and consumer needs. As the leading voice for packaging policy in the United States, AMERIPEN works with legislators, regulators, and stakeholders to develop science-based, data-driven solutions that enhance packaging's role in product protection and circularity.

Experience

We seek a professional with 5+ years of experience in government relations, public policy, or related roles, preferably within or related to the packaging industry. This role offers the opportunity to engage members in driving real change in packaging policy at the state and national levels while working alongside industry leaders and decision makers.

Key Responsibilities

- Manage AMERIPEN's government affairs-related committee, subcommittees and working groups.
- Monitor packaging-related legislative and regulatory initiatives, identifying potential impacts on AMERIPEN's diverse membership.
- Work closely with consultants and lobbyists supporting AMERIPEN's initiatives.
- Coordinate regular legislative and regulatory updates for AMERIPEN members via written reports and virtual meetings.
- Assist with coordinating grassroots advocacy efforts among AMERIPEN members, including mobilizing members to testify before legislators and participate in public hearings.
- Develop and maintain policy-related resources for AMERIPEN members.

Qualifications & Skills

- Bachelor's degree in political science, public affairs or a related field.
- 5+ years of relevant experience, with a track record in policy advocacy and government relations (experience within a trade association preferred but not required).
- Self-starter mentality, with the ability to support quick action when needed.
- Ability to work as part of a team with internal and external partners.
- Understanding of political processes and advocacy techniques at the state and federal levels.
- Exceptional written and oral communication skills, with the ability to tailor communications to specific audiences.

www.ameripen.org | 413-686-9198

1350 Main St. Suite 400 | Springfield, MA 01103

- Strong organizational skills, with a demonstrated ability to work independently and as part of a small team. Experience with Monday.com work management platform a plus.
- Skilled at collaboration, with the ability to expertly balance diverse opinions.
- Knowledge of policy issues related to packaging and/or packaging materials (strongly valued but not required).
- Proficiency in Microsoft Office Suite is preferred. Experience with GrowthZone association management software a plus.

Additional Information

- Annual salary range for the position is \$100,000-\$140,000 based on market conditions and budget considerations. The salary offered will depend on skills, knowledge and experience.
- In addition to salary, AMERIPEN offers its full-time employees a suite of benefits, including paid leave; medical, dental and vision insurance; life insurance; short- and long-term disability insurance; and participation in a 401(k) retirement plan.
- Estimated travel required: 10%.

If this position interests you, please send a cover letter (including salary expectations) and resume to jobs@ameripen.org before **November 20, 2026**.